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Mail To: Southern California Regional Rail Authority
ROW Encroachments Coordinator
279 East Arrow Highway, Suite A
San Dimas, California 91773

APPLICATION FOR RIGHT-OF-WAY ENCHROACHMENT

See SCRRA Form 36 for Instructions

Application Date: SCRRA File and Project Number:

SECTION 1: PROJECT OWNER INFORMATION — TO BE COMPLETED BY APPLICANT

Project Owner/Legal Company Identification (required)

Owner's Complete Legal Company Name:					
Legal Address (1):					
Legal Address (2):					
City:		State:		Zip:	
Business Type:	☐ Corporation ☐ Limited Liability Company ☐ Partnership ☐ Municipality ☐ Limited Liability Partnership ☐ Joint Venture				
State of Incorporation:		Other Business Type - Describe:			

Billing Address

☐ *(Check box if same as above); if not, please complete below.*

Billing Address (1):					
Billing Address (2):					
City:		State:		Zip:	

Project Owner Contact Information

Contact Name:		Contact Title:	
Office Phone:	Ext.:	Mobile Phone:	
Email:		Emergency Phone:	

SECTION 2: PROJECT CONTACT INFORMATION — TO BE COMPLETED BY APPLICANT

☐ ***Check here if address is the same as legal address above.***

☐ ***If not the same as above, check here if agreement should be mailed to this address.***

Project Engineer/Consultant/Agent Information

Engineer/Consultant/ Agent Company Name:					
Contact Name:					
Mailing Address:					
City:		State:		Zip:	
Office Phone:		Mobile Phone:			
Email:					

SECTION 3: PROJECT INFORMATION/LOCATION — TO BE COMPLETED BY APPLICANT

Project Reference

Is the current work connected to an existing agreement, license, or easement between SCRRA, a Member Agency, or a prior Railroad

- ☐ Yes — Provide Agreement # or Title and Date:
- ☐ No

Is this project related to another project or activity involving SCRRA or to which SCRRA is a party?

- ☐ Yes — Describe:
- ☐ No

Provide utility owner project reference number: _____

Project Scope

Check box to indicate type of entry request:

General Access:

- ☐ Bridge Inspection (if checked, must include DOT Bridge Numbers)
- ☐ Field Review of Proposed Improvements
- ☐ Utility Location
- ☐ Monitoring (Vibration, Structural, etc)
- ☐ Construction Job Walk
- ☐ Surveying
- ☐ Film Shooting

Fiber Optic, Petroleum or Gas Pipeline Access or Investigation:

- ☐ Annual Maintenance Permit
- ☐ Relocation of Existing Utility
- ☐ Protection of Existing Utility
- ☐ Potholing of Existing Utilities
- ☐ Other

Environmental Investigation:

- ☐ Groundwater Sampling
- ☐ Sediment Sampling
- ☐ Soil Sampling
- ☐ Remediation
- ☐ Monitoring Wells

If state or Federal Site, provide Site #:

Construction of New Pipeline or Underground Conduit (See Section 4)

- ☐ Construct Storm Drain or Sanitary Sewer
- ☐ Construct Petroleum or Gas Pipeline
- ☐ Construct New Fiber Optic Facilities
- ☐ Construct New Undergound Power Line
- ☐ Construct Underground Cable not Otherwise Described Above
- ☐ Other Pipeline or Underground Conduit

Railroad Operations:

How close will the proposed activity be to the nearest railroad track:

Will the proposed activity require crossing railroad track(s):

- ☐ Yes — Describe: _____
- ☐ No

SECTION 3: PROJECT INFORMATION/LOCATION	TO BE COMPLETED BY APPLICANT

Project Description

Description / Scope *(Include: purpose, scope of work, materials, equipment, geographic features, special conditions)*:

Project Location

City:		County:		State:	

Street Address (if applicable):

Subdivison: | Mile Post:

SECTION 4: UNDERGROUND STRUCTURE INFORMATION — TO BE COMPLETED BY APPLICANT

Carrier Pipe: ☐ New Construction ☐ Reconstruction

Non-Flammable Substance: ☐ (See SCRRA Standard ES 5001)

Flammable Substance: ☐ (See SCRRA Standard ES 5002)

Nearest Cross Streets:

Angle of Crossing with Track:

Pipe Slope or Gradient:

	Carrier Pipe	Casing Pipe
Content to be Handled		
Nominal Diameter		
Pipe Material		
Specifications and Grade		
Wall Thickness		
Operating Pressure/Maximum Pressure		
Minimum Yield Strength		
Type Joints		
Coating Material		
Length of Casing		
Longitudinal Distance from Centerline of Track		
Distance from Centerline of Track		
Base of Rail to Top of Casing		
Roadway Ditches		

Vents: Depth:

Method of Installation: ☐ Dry Bore ☐ Directional Bore

SECTION 4: UNDERGROUND STRUCTURE INFORMATION — TO BE COMPLETED BY APPLICANT

Type, Size, and Spacing of Insulator Supports		
Distance to Shut-off Valve on Each Side of R/W		
Types of Seals at Ends of Crossings		
Cathodic Protection (Type)		
Casing Filler		
Longitudinal Pipeline:	Distance from Centerline of Outside Track	
	Depth of Bury to Top of Pipe	

Application for Right-of-Way Encroachment

SECTION 5: OVERHEAD STRUCTURE INFORMATION — TO BE COMPLETED BY APPLICANT

☐ New Construction ☐ Reconstruction ☐ Communication Line Crossing ☐ Power Line Crossing

Existing Facility

☐ Communication Line ☐ Supply (Electrical) Line

Height Above Top of Rail in (ft): Supply: _____ Communication: _____

General

Angle of Crossing with Tracks: _____ Length of Span (ft) _____ Height Above Top of Rail (ft, No Wind, 60 deg) _____

Poles

☐ Existing ☐ New

Length of Pole (ft) _____ Circumference of Top of Pole (in) _____

Location of Pole with Respect to R/W (ft) _____

Pole Inside of R/W (ft): Left _____ Right _____

Pole Outside of R/W (ft): Left _____ Right _____

Depth of Pole Below Ground surface (ft, Min 5') _____

Cable

Type _____ Number _____ Size _____

Voltage _____ Phase _____ Frequency _____

Fiber Optic Cable -Type: _____ Number _____